



BERRINGTON HALL

**The members' guide to Club Competitions, entry guidance
and qualification criteria.**

VERSION September 2026

FOREWORD

This document outlines the rules and conditions for competitions that are currently in operation at Berrington Hall Golf Club.

These Guidelines have been drawn up by the Competitions and Handicap Secretaries under the direction of the Club Secretary.

Sole responsibility for these Guidelines rests with the Club Secretary who is also responsible for all golfing matters at Berrington Hall Golf Club.

The Treasurer is responsible for administering the allocation of prize monies from the Competition Fund at the direction of the Club Secretary. Information regarding all pay-outs and how they are determined is available in the Treasures guidelines.

Competition and Handicap Secretaries (C&H)

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Distribution:

BHGC WEBSITE
COMPETITION & HANDICAPS SEC
SECRETARY

Revision Control:

Revision	Date	Main changes
1	15 th Feb '23	First draft
2	August 23	Final Draft
3	28 th Mar 24	1.Change of temporary greens to a maximum of five for competition purposes. 2. Addition of nearest the pin component during weekend competitions
4	9 th Nov 24	1. Clarification regard C&H Role. 2. Clarification of weekend competitions. 3. Outline of penalties for non-attendance to competitions. 4. Update of board competitions
5	16 th Jan	1. Clarification of Sanctions section 2.1 2. Clarification of Major Competitions
6	19 th Feb 25	1. Removal of Sunday as competition day. 2. Penalties 2.1
7	20 th April 25	1. Clarification that maximum handicap allowed does not relate to handicap Index Section 3 Competitions.
8	8 th November 25	1. Section 2.1 Divisional handicaps 2. 3.1 Maximum playing handicaps for competitions amended. 3. 2.5 8 cards submitted rather than 6 for Majors entry requirement
9	5 th March 2026	Section 3 Summer season changed to run April to end of October
10	August 1 st 2026	Section 3.2 Addition of Senior competitions governance
11	17 th September 2026	Section 3.2 addition of Vincent Konetske Trophy

Section 1

1.1 Competition Categories

The Club competitions at Berrington Hall Golf Club are run throughout the calendar year. All competitions are classified as either Qualifying [**Q**] or Non-Qualifying [**NQ**], dependant on their format, and they're played accordingly:

SEASON	CLASSIFICATION	COMPETITION	FREQUENCY
Summer	Q	Major	6
		Medal	6>
		Stableford	6>
	NQ	Matchplay	Knock-out
Winter	Q	Major	2
		Medal	6>
		Stableford	6>
All-round	NQ	Team (e.g. FBBB, Foursomes, Texas, etc)	TBA
		Other (e.g. Captains Day, Charity events, etc)	Min 4

The **entry qualifications and format of these competitions are outlined in Section 3.**

There are now six **Major competitions** during the summer season and two during the Winter season.

A **Matchplay Knock-out competition** will be played (Summer only) for Singles and Pairs (men or mixed pairs).

A number of **Board competitions** will be played throughout the year these will be a variety of formats as indicated by the C&H secretary.

Team competitions [NQ] are dovetailed throughout the calendar year and between Monthly Medal and Stableford [Q] competitions, with the aim of enhancing the overall experience, integration and camaraderie amongst the membership. The fixtures will be finalised by the C&H under the direction of the Club Secretary, to ensure these aims and aspirations are being fulfilled.

There are '**Other**' **competitions** which will run, from time to time in the Club, for example, Captains Day and Captains charity events or during inclement weather conditions, for example 'Roll-ups' or 'Chuck-ins'. These will be advertised on the Club notice boards but are not operated or controlled by these Club Competition Guidelines.

1.2 OOM & Series titles

The Club will operate an OOM and Best in Series for the Summer League and OOM for the Winter League, based on the points accumulated (using the Stableford scoring system).

At the commencement of both the summer and winter season, the C&H secretary, will publish a set of rules to all of its members this will include the number of scoring rounds to count towards the OOM and best in series. In addition, they will circulate a diary of competition formats along with any relevant local rules (providing they meet with Qualifying competition regulations, as specified by golf's governing bodies). Further to but not limited to this the C&H secretary will communicate in a timely manner anything additional that the committee or proprietors may wish to communicate to members.

1.3 Honours Boards

The Majors and Matchplay Knockouts are the most important competitions at Berrington Hall and regarded as the most prestigious. These have an Honours Board and a Trophy which are all kept in the trophy cabinet.

All prize winners will be presented with their trophies at Presentation Evening, usually held on the second Saturday of November following the AGM shield competition. For relevant competitions, there will be a **Divisional winner** (Divisions 1, 2 & 3) and an **Overall winner**. Ladies and Men's may compete in the same competition.

Section 2

2.1 Competition Entry and Qualification requirements

The competitions, referred to in these guidelines, are governed by the R & A Rules of Golf and all handicapping will be regulated under the World Handicapping System (WHS). Members should ensure that they have access to these in order to familiarise themselves with the complete rules of golf.

However, from time-to-time local rules may be adopted for a specific period and these will be displayed for the information of members on relevant notice boards, e.g. outside on the white board, Front Desk.

There must be at least two competitors entering the competition, otherwise the competition will be declared null, and void and any entry fees (debited via the electronic purses) will be refunded (see Treasurers guidelines).

The following procedure must be strictly adhered to for entry into any club competition:

All competitors must be members of the club and of an appropriate handicap index category to permit participation in a competition.

DIVISION	HANDICAP INDEX
1	<9.9
2	10 to <16.9
3	17 to 54 max

For the purpose of OOM members will remain within the same division during the season irrespective of any changes in their handicap.

Members cannot take part in any Club competition unless they have paid their monthly or annual subscriptions to the Club and/or any applicable entrance fee (e.g. Matchplay Knock-out).

Details of ALL competitions will be published on the HM system and/or the notice boards, a minimum of 14 days in advance of the competition.

Members can enter the competition by sign-up on the HM system or for help, by contacting Admin on the Front Desk.



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Players must enter their details in the HM system located in the clubhouse. Members electronic purse will automatically deduct the competition entry fee (see Treasurers guidelines).

The member must ensure their purse has sufficient funds, in advance of entering their details, as any administration delay, in adding credit to a member's purse, will not be used as an excuse for being late on the tee. Please refer to the Treasurers guidelines for how to add credit.

All weekend competitions, except for the Club Championship*, are to be played on Saturday only.

Unless otherwise directed or stated, **ALL competition rounds will start from the 1st tee.** In exceptional circumstances, it is possible to have a different start point and/or two start points (e.g. additional 10th Tee). However, this will be communicated in advance, by the C&H, who will have previously notified the Club Secretary.

Failure to enter on HM, on the day of the competition, will lead to disqualification. Please note, a members competition entry time is digitally captured on the system, as is the time they enter their score.

If there are any unforeseen reasons to withdraw or make changes to tee times, after entry to the competition has closed, these will be done by the Club Staff or the C&H. All changes will be monitored and recorded.

“Any member who fails to attend on the day of competition without removing themselves from the competition booking on Handicap Master or by contacting the club or CH Secretary by 12:00hrs on the Friday before the competition is held. Will be subject to a £10 fine, plus a ban from entry to the following weeks competition. If the no show is for a board competition, then an additional ban from the next board competition will also be included. Any fine is payable before entry to the next competition. Repeat offending may result in further club disciplinary procedures.”

2.2 During the Competition round

Competitors are required to be on the tee 5 minutes before start of their tee-time. Late arrival may result in their disqualification (or in Matchplay, loss of hole).

Once a round has commenced a player must not re-enter the Club House (except for the sole use of public facilities) until the round has been completed.

During play, members should not approach Committee members, seeking to discuss Committee business, as this practice disturbs both the Committee member and his playing partners.

For purposes of marking competition cards, there must be a minimum of two members playing in the same round, one of whom may not necessarily be in the competition but must be a member with an official handicap (WHS).

For scoring purposes, the score must be entered by the marker immediately after completing each hole. The marker must initial any alteration in the score recorded for any hole.

Before the scorecard is submitted to the competition box, the player must enter their score on to the HM system. The player and his marker must have signed the card.

Failure to comply with all these requirements will result in disqualification.

2.3 Completion of Scorecards

All **scorecards must contain the player's name**. It is also good practice to include the competition name, date, start tee-time, handicap index, playing (course) handicap and indicate the tee being played from.

Players are responsible for recording their gross score. If player and marker sign for a gross score that is higher than that actually achieved, then the higher score will count. If the player and marker sign for a gross score that is lower than actually achieved, then disqualification will result.

The marker must be a Berrington Hall member with an official handicap index (WHS). A card, marked by more than one marker, must be signed by each marker. **Cards must be signed by the player and the marker.**

The player is responsible for ensuring their card has been completed correctly. **Failure to comply with these requirements will result in disqualification.**

2.4 Entering a Score on Handicap Master

Players are responsible for entering their gross scores onto the HM system.

No return (N/R) cards should also be entered on the HM system. **Players must enter the gross score they had on each hole** and only return a zero on the hole that they N/R on.

DO NOT enter a series of zeros on all holes for the purpose of entering an N/R card.

Completed scorecards, including N/R scorecards, must be placed in the scorecard box failure to do so will result in the player's disqualification from the competition.

Persistent offenders, who are DQ'd may have their handicap index suspended for a period of time. Any deliberate attempt to N/R for the sole purpose to manipulate a handicap index may be subject to the Club's disciplinary procedures.

2.5 Additional requirements for Major Competitions

Players must have posted, a minimum of **8 qualifying cards on their WHS within the last 12 months to be eligible to win any main prize. Qualifying rounds are competition rounds only, not general play. These can be at Berrington Hall or their previous club if a new member. Any new member who does not have a CDH number or cannot show that they have 8 qualifying rounds will have to enter 8 BHGC competitions before being able to win the main prize.**

A player without 8 qualifying cards, may take part in competition to use it as one of their qualifying cards, but is only eligible to partake in the 2's pot. These players must pay the full entry fee.

Entry for sign-up will be for the entire window (e.g. 7:30am to 10:30am Saturday. The sign-up will close in advance of the competition and the drawn names will be posted on to HM system, 1 day before the competition. After entry closes, names are locked, and no change can be made to the start sheet.

Any player wanting to cancel from a drawn competition after the draw has been posted may do so by contacting Club staff or C&H no later than the day before the competition. A player's withdrawal is final, and re-entry is not permitted.

Competitors must play in the drawn groups, at the allotted tee-time. **Any breach of these rules will result in disqualification.**

2.6 Additional requirements for Matchplay & Team Competitions

Any members who have not paid their entrance fee, as notified and/or required by the closing date for entries, will not be included in any draw. Members must enter their name on the relevant entry sheet. Details of the draw will be posted on the HM system and/or the notice boards.

Once the draw is made no substitutions will be allowed. The only exception to this rule is in the case of injury / illness produced before the first round has started. There will be no substitutions after the first round for any reason whatsoever.

Any player wanting to cancel from a drawn competition after the draw has been posted may do so by contacting the C&H no later than the day before the competition. A player's withdrawal is final, and re-entry is not permitted.

Matchplay competition cannot be played at the same time as any other competition and can only be played immediately after any Strokeplay or Stableford competition; and not before.

Matchplay competitions must be played before the deadline date. The deadline date is not the date for the match to be played. Both competitors must endeavour to play the match at the earliest opportunity, i.e. as soon as the previous deadline has passed, and new round is in progress. Competitors are encouraged to provide for each other a minimum of six dates and a mix of am or pm slots; as a 'rule of thumb', 4 weekdays (at least two with evening tee-times) and 2 weekend days. Extensions will only be given in exceptional circumstances and must be the subject of a written application to the Club Secretary for consideration.

If there is a tie at the end of the Matchplay round, competitors shall play 'sudden death' starting from the 1st hole, until a decision is reached. Stroke allowances should be applied as normal, and agreement should be made beforehand as to what to do should the match still be undecided after a number of holes played or due to fading light. Failing agreement, there will be a re-match which must be replayed within the specified dates. The result of the competition must be entered onto the HM system under the relevant competition category. Where required to do so, the completion of the scorecard must also be completed and signed by the players and markers, in accordance with the specific competition requirements. Failure to comply with these requirements may result in disqualification of one or both of the players or teams.

2.7 Non-drawn Competitions

For non-drawn competitions members may book their tee time on the HM system in the normal way. If, however, an entry sheet is required it will be displayed a minimum of 14 days before the event, allowing members to sign-up to indicate their intention to enter the competition and select the time slot of their choice. The entry sheet will be removed 1 day before the date of the competition. The entries for the competition will then be posted on the HM system.

2.8 Competition results and prizes

Competition results will be posted to the HM and/or displayed on appropriate notice boards, as soon as possible, after the competition, and no later than 48 hours after the completion of the competition.

Prize monies will be paid out, in accordance with the Treasurers guidelines, but should be no later than 48 hours after the C&H declared the result of the competition.

2.9 Decision to Suspend Play and/or Cancel a Club Competition

The **decision to suspend play** due to unplayable conditions lies in the first instance with the Proprietor or his Deputy, in consultation with the C&H or with the Club Secretary or, in their absence, any member of the Committee playing in or overseeing the Competition.

The procedure for players when play has been officially suspended is governed by the R&A Rules of Golf, Section 3 – The Rules of Play, Rule 6-8(b).

The final **decision to cancel** a competition due to unplayable conditions lies wholly with the Club Secretary, or in their absence, C&H or any member of the Committee playing in or overseeing the Competition. However, they should also seek the guidance of the Proprietor or his Deputy, if available.

Entrance fees will be refunded, in accordance with the Treasurers guidelines.

To allow for competition scores (in Strokeplay and medal) to count towards the OOM and Best-in-Series it is to be based on up to and including 5 temporary greens. Therefore, 6 or more temporary greens = competition is void (including what counts towards the OOM and best in series' is also void).

2.10 Handicap Index

Any member seeking to obtain a handicap index from Berrington Hall Golf Club must either produce their WHS (World Handicap System) membership number, a current valid handicap certificate (within 3 months) from a previous Golf Club, or if new to golf, must submit three score cards marked by a member with a current handicap index from Berrington Hall. The scorecards must indicate they are being submitted for handicap purposes.

These guidelines are based upon the Rules of Handicapping.

2.11 General Play Cards

This option to submit a general play card is available to all players whenever they play. Players must identify their intention to submit a general play score by registering on the MyEG App or by speaking to a member of the C&H or Admin on the Front Desk, before commencing play. It's also mandatory that this scorecard is returned.

Both 9 hole and 18-hole cards are acceptable formats for submitting a general play card, but this must be stipulated on registering. Scorecards should be completed in the usual way, using "General Play Score" as the competition name and the score should be entered on the HM system in the same manner as a competition card (or, if registered via MyEG, then completed via the App). The card returned will have the same effect on the handicap index as a competition card and will count as a qualifying card. Completed scorecards, including no-returns, must be placed in the scorecard box.

Any deliberate attempt to N/R for the sole purpose to manipulate a handicap index may be subject to the Club's disciplinary procedures.

Section 3 The Club Competitions

All Competitors must have a **Playing Handicap** to be able to claim a prize.

Summer season = April through to October.

Winter season = November through to March.

Major and Matchplay Knockouts are restricted to 7-day members only.

All competitions dates will be posted at the start of each season and appear on the HM App these Board Competitions will be held on the second Saturday of the relevant month.

Entry is open to all handicaps however where indicated the maximum handicap is PH and is the maximum allowed in relation to prize giving.

MAJORS	Month	Format	Tees	Max HI	Playing Handicap (PH)
MASTERS Best Net	Apr	18 Hole Medal	White	28	95% of Course Handicap
CAPTAINS DAY	May	Captains Choice	Yellows	28	Captains Choice
MEMORIAL Best Net	Jun	18 Hole Medal	White	28	95% of Course Handicap
CLUB CHAMPIONSHIP Best Gross & Best Net	Jul	36 Hole Strokeplay	White	28	95% of Course Handicap
36-hole competition is played on consecutive days. Drawn tee-times on Day 1; Day 2 in reverse order of scores from Day 1. In the event of a tie in the Gross competition there will be a sudden death playoff over 1 to 3 holes, repeatedly, if necessary, within 15 minutes of the end of the final group. In the event of a tie in the Net competition, the result is decided on a count back, second round score, second round back 9, back 6, back 3, etc.					
COMMITTEE CUP Best Net	Aug	18 Hole Medal	White	28	95% of Course Handicap
PRESIDENTS PUTTER Best Net	Sep	18 Hole Medal	White	28	95% of Course Handicap
BOARD COMPS	Month	Format	Tees	Max HI	Playing Handicap (PH)
ARTISANS CUP	October	18 Hole Stableford	Blue	28	95% of Course Handicap
AGM SHIELD	Nov	Texas Scramble medal	Blue	54	4-man team 10% of the Combined Course Handicap, 2 man, 35% lower + 15% higher
CHRISTMAS COMP	Dec	Texas Scramble	Blue	54	4-man team 10% of the Combined Course Handicap, 2 man, 35% lower + 15% higher
NEW YEARS TROPHY	Jan	18 Hole Stableford	Blue	28	95% of Course Handicap drawn comp
MARTIN TURNER CUP Best net	Feb	18 Hole Medal	Blue	28	95% of Course Handicap drawn comp
CAPTAINS LAST FLING	March	Texas Scramble	Blue	54	4-man team 10% of the course handicap 3 man 1 sixth.



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WEEKEND & MIDWEEK CLUB COMPS	Frequency	Format	Tees	Max HI	Playing Handicap (PH)
WEEKEND MEDAL Best Net	Monthly	18 Hole Medal	White	28	95% of Course Handicap
MIDWEEK MEDAL Best Net	Monthly	18 Hole Medal	Yellow	28	95% of Course Handicap
WEEKEND STABLEFORD	Monthly	18 Hole Medal	Yellow	28	95% of Course Handicap
MIDWEEK STABLEFORD	Monthly	18 Hole Stableford	Yellow	28	95% of Course Handicap
MIDWEEK SCRATCH TROPHY	July	18 Hole Medal	White	Scratch	None
KNOCK-OUTS	Month	Format	Tees	Max HI	Playing Handicap (PH)
7-DAY SINGLES	As posted	Matchplay 18 Holes	White	24	Full difference of Course Handicap
7-DAYS PAIRS	As posted	Matchplay 18 Holes	White	24	90% difference from lowest Course Handicap
TEAM	Frequency	Format	Tees	Max HI	Playing Handicap (PH)
FBBB Stableford	As posted	18 Hole Stableford Pairs	Yellow	54	90% difference from lowest Course Handicap
FOURSOMES Best Net	As posted	18 Holes Medal Pairs	Yellow	54	50% of Combined Course Handicap
GREENSOMES Stableford	As posted	18 Holes Stableford Pairs	Yellow	54	60% of lowest + 40% of highest Course Handicap
BOGEY Aggregated	As posted	18 Holes Singles Aggregated	Yellow	54	95% of Course Handicap
TEXAS SCRAMBLE Best Net	As posted	Texas Scramble Medal	Yellow	54	4 man- 10%, Combined CH 2 man-teams, 35% lower + 15% higher

3.2 Senior Competitions

These competitions are open to all members who are 55 or over, members must have a playing handicap to claim a prize and have 8 qualifying rounds within the last twelve months. Qualifying rounds are competition rounds only, not general play. These can be at Berrington Hall or their previous club if a new member. Any new member who does not have a CDH number or cannot show that they have 8 qualifying rounds will have to enter 8 BHGC competitions before being able to win the main prize, this excludes two's and any nearest the pins if part of the specific competition.

All competition dates will be published at the start of each season by the C&H Secretary who will have liaised with the Senior Committee.

All Senior competitions will be held on Tuesdays with the exception of the Senior Club Championship. This is a two-day event and will be held in August on a Tuesday and Thursday of the same week. Entry to Senior Competitions is open to all handicaps however where a maximum handicap is indicated this relates to maximum allowed for prizes.

Tuesday medal and Stableford competition will be split into two divisions the bandings of these will be subject to ongoing review both during and at the end each season by the C&H Secretary in order to ensure continued fairness and equality, they are currently set at: 0 >20.9 and 21 > 54 Playing Handicap.

Both an OOM and best is series for Medal and Stableford will be set up at the start of the season and managed by the C&H Secretary.

MAJORS	Month	Format	Tees	Max HI	Playing Handicap (PH)
SENIOR CAPTAINS TROPHY	May	18 Hole Stableford	Yellow	28	95% of Course Handicap
SENIOR MEMORIAL	July	18 Hole Strokeplay	Yellow	28	95% of Course Handicap
SENIOR CLUB CHAMPIONSHIP	Aug	36 Hole Strokeplay	Yellow	28	95% of Course Handicap
36-hole competition to be played Tuesday and Thursday of the same week. If a tie this will be addressed by countback					
SENIORS CLUB	Frequency	Format	Tees	Max HI	Playing Handicap (PH)
TUESDAY MEDAL	Monthly	18 Hole Medal	Yellow	54	95% of Course Handicap
TUESDAY STABLEFORD	Monthly	18 Hole Stableford	Yellow	54	95% of Course Handicap
KNOCK-OUTS	Month	Format	Tees	Max HI	Playing Handicap (PH)
SENIOR SINGLES	As posted	Matchplay 18 Holes	Yellow	28	Full difference of Course Handicap
TEAM	Frequency	Format	Tees	Max HI	Playing Handicap (PH)
FBBB Stableford	As posted	18 Hole Stableford Pairs	Yellow	54	90% difference from lowest Course Handicap
FOURSOMES Best Net	As posted	18 Holes Medal Pairs	Yellow	54	50% of Combined Course Handicap
GREENSOMES Stableford	As posted	18 Holes Stableford Pairs	Yellow	54	60% of lowest + 40% of highest Course Handicap
TEXAS SCRAMBLE Best Net	As posted	Texas Scramble Medal	Yellow	54	4 man- 10%, Combined CH 2 man-teams, 35% lower + 15% higher

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Super Seniors Competition.

The Vincent Konetske Trophy. This competition is to be held on the second Tuesday of October each year. Entry is for Senior Members who re 70 years or older on that date. The format of the competition is 18-hole Stableford off the yellow tees with full course handicap.

Golf formats

Strokeplay

Players register a gross score for each hole of a stipulated round. The winner is the player with the lowest number of strokes for the stipulated round (Best Gross score). In a handicap competition the winner is the player with the lowest net score for the round (Best Net score)

Stableford scoring

Players record their gross and net score for each hole and points are awarded in relation to the net score: -

More than one over par	0 points
One over par	1 point
Par	2 points
One under par	3 points
Two under par	4 points

Match play

The game is played by holes. A hole is won by the side/player that holes its ball in the least number of strokes In a handicap game the lower net score wins the hole.

The winner is the side/player who is most successful in the aggregate of holes.

Bogey competition

Scored as in Match play score: -

- A player holing out taking more than net par -1
- A player holing out in a net par 0
- A player holing out in less than a net par +1

The winner is the side/player who is most successful in the aggregate of holes.

Foursomes

A match where two players play against two other players and each side plays one ball.

Pairs Fourball Better Ball (FBBB)

A match where two players play as partners and each playing their own ball.

Greensomes

A match where two players play as partners. Both players drive off in each team, select the best drive and then play alternate shots from there.

Glossary of Terms

Abbreviation	Title	Definition
R & A	Royal & Ancient	Golfs Governing body & source for the Rules of Golf
WHS	World Handicapping System	System for calculating and administrating handicaps
HI	Handicap Index	The measurement of a player's demonstrated ability on a course of standard playing difficulty, calculated by taking the best 8 of their previous 20 rounds. It is transferrable to take to any golf course around the world. Handicap indexes are updated every night at 12.00 midnight, so it is imperative that all competition and general play scores are inputted on the day of play
CH	Course Handicap	The number of strokes a player will receive for a specific set of tees on the golf course being played. It can be found on the course handicap table. There is a separate course handicap table if playing 9 holes. A slope rating for all coloured blocks is on display on the table, by the main front entrance
PH	Playing Handicap	Represents the number of strokes a player receives when playing with or against other players in a competition round. For individual Medals and Stableford this is 95% of the course handicap. For other formats of play please refer to relevant Competition Guidelines
C&H	Competitions and Handicap Secretary(ies)	A member of the Committee and Club Management Team
HM	HandicapMaster	Our Laptop and Phone App Software system used for administrating our handicap and history, competitions fixtures, results of competitions, analysis of competitions and electronic purses
Q	Qualifying competition	A scoring round used for handicapping purposes
NQ	Non-Qualifier	A score disregarded for handicapping
OOM	Order of Merit	A points-based scoring system used for determining the 'Golfer of the Year'
N/R	No Return	Where a Zero is scored on a hole or where the hole wasn't completed out
DQ	Disqualified or Disqualification	Used in a situation where a competitor has been DQ's for breach of rule(s), ruling will be stated

This glossary is by no means a comprehensive list of definitions, and members are encouraged to obtain a copy of the "Rules of Golf" which are available free, from the Admin on the Front Desk, while stocks last.